



MediTract Support Care Service Platform

Project Care is offered as part of MediTract's family of Support Care Services, providing comprehensive contract management and consulting services to hospitals and healthcare organizations of all sizes. Support Care Services can assist your organization in meeting its goals and objectives pertaining to contract management and database usage, completion of MediTract Initiatives, compliance, quality assurance and more.

MediTract's Project Care offers special project assistance, consultation and project management services to hospitals and healthcare organizations of all sizes. A MediTract Client Solutions Advisor can work with your organization to develop a project plan and manage every aspect of your organization's project.

Project Care Service

We at MediTract are proud to announce the launch of Project Care, a part of our Support Care Services. Our knowledgeable Client Solutions Advisors can assist with managing and overseeing completion of your special project or MediTract Initiative in accordance with your organization's objectives and quality assurance standards.

Description of Deliverables

A MediTract professional system administrator will consult with your organization to establish a scope of work and approximate date of completion for your requested project. A dedicated team of MediTract client specialists will then carry out the project in accordance with your objectives and quality assurance standards.

Project Care Service include:

- Participation in MediTract Initiative project teams and assigned work groups
- Additional support during database implementation
- Database review and auditing
- Rollout of new databases, including:
 - Identification, review and re-establishment of database classifications
 - Abstraction of key information from contract files
 - Scan preparation and onsite scanning services
- Database review and auditing
- Development of project plans for database optimization
- Implementation and rollout of additional TractManager Solutions
- Reclassification of contract files

- Database standardization
- Report writing
- Quality assurance and review of term-undefined and expired/auto-renewal contracts
- Maintenance of user list and profiles
- Data transfer and mass loading of contractual information
- Movement of contract files
- Vendor Payable Implementation
- Preparation for COIDS Implementation
- Best Practice recommendations and rollout of Contact Collaborator

